**Understanding and Using the Standards - Principal Self-Assessment Tool**

**Tecumseh Local Professional Development Committee**

Consider each of the statements following the Standards 1-5. Choose the response that most accurately represents your performance.

**Standard 1**

Principals help create a shared vision and clear goals for their schools and ensure continuous progress toward achieving the goals. *Do you lead the change process for continuous improvement?*

I identify and include stakeholders in the process of developing a shared vision.

I implement a process for the development of a shared vision.

I remain focused on the vision through difficulties, setbacks and failures.

I identify goal areas that promote high levels of achievement for all students and staff.

I focus attention on established goals.

I communicate the expectation of high learning and achievement for all students.

I use my knowledge of the Ohio Standards for the Teaching Profession to support teachers’ professional growth.

I articulate well-defined beliefs about teaching, schooling and learning in response to the environment and levels of student achievement.

I identify changes needed to improve student learning.

I engage stakeholders in the change process through effective communication.

I respond to building, district, community and societal changes and issues that affect the instructional needs of students.

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**Standard 2**

Principals support the implementation of high-quality standards-based instruction that results in higher levels of achievement for all students. *Are you the instructional leader for the school?*

I provide teachers with a basic understanding of the academic standards.

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**Understanding and Using the Standards - Principal Self-Assessment Tool** Page 2 of 5

**Standard 2 - continued**

I monitor the use of resources aligned to the academic content standards.

I ensure that curriculum, instruction and assessments are aligned with the academic content standards.

I monitor implementation of academic content standards in curriculum and instruction.

I monitor the use of various instructional methods and formats to make learning experiences relevant and responsive to the needs of students with different abilities and from diverse backgrounds.

I make systematic classroom visits and provide feedback on classroom instruction.

I monitor the identification and instruction of students of diverse abilities, and support teachers and staff in implementing state and local policies.

I use disaggregated achievement data to determine the performance and needs of particular students and groups.

I examine school-wide student performance data to determine under- and over-identification of students in gifted and/or special education.

I understand effective acceleration processes and work with teachers to establish structures that meet student needs and support state and local policies.

I keep informed about current research and theory on effective curriculum design and instructional strategies.

I share current research and theory on effective curriculum design and instruction strategies.

I serve as a model for effective teaching.

I model the use of data to inform and make decisions.

I communicate data about student progress to the school community.

I monitor staff knowledge and use of data and the impact of this knowledge on student achievement.

I participate in professional development to increase teachers’ knowledge and skills.

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**Understanding and Using the Standards - Principal Self-Assessment Tool** Page 3 of 5

**Standard 3**

Principals allocate resources and manage school operations to ensure a safe and productive learning environment. *Do you act to create and ensure a nurturing , safe school environment?*

I communicate and reinforce high behavioral standards to staff, students and parents.

I ensure that behavioral policies and procedures are consistently applied from day-to-day and student-to-student.

I implement routines that ensure safety for all.

I use building and district procedures for crisis management.

I am accessible to students, staff and parents.

I assess how well the physical, social and cultural environment supports student needs.

I identify available resources to address the physical and mental health needs of the students and staff.

I treat all students, parents and community members with respect.

I manage the budget to support student and staff learning.

I identify and equitably allocate resources to support student and staff learning.

I effectively use technology to manage school operations

I supervise and evaluate all staff.

I establish and reinforce rules, guidelines and operational procedures that enable staff to focus on teaching and learning.

I give both formal and informal recognition to staff and students for achievement, improvement and effort.

I meet my legal, ethical and professional responsibilities with integrity, honesty, fairness and dignity.

I implement procedures to comply with local, state and federal mandates.

I communicate local, state and federal mandates to students, staff and parents.

I ensure that staff, students and parents receive information about legal requirements and policies.

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**Understanding and Using the Standards - Principal Self-Assessment Tool** Page 4 of 5

**Standard 4**

Principals establish and sustain collaborative learning and shared leadership to promote learning and achievement of all students. *Do you share leadership and promote a collaborative learning culture?*

I establish and reinforce expectations, roles, norms and responsibilities for effective working teams.

I develop structures for collaboration among all teachers and other education support personnel.

I foster positive interpersonal relationships among staff by maintaining open and effective lines of communication.

I seek input from staff, students, parents and community members.

I share leadership responsibilities with staff.

I serve as a role model for the leadership behaviors I seek to instill in others.

I participate in leadership development activities with staff.

I identify strengths and interests of the building staff in order to identify potential leaders.

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**Standard 5**

Principals engage parents and community members in the educational process and create an environment where community resources support student learning, achievement and well being. *Do you share leadership and promote a collaborative learning culture?*

I represent the school at community functions and advisory groups.

I use print and electronic media to inform the community about the school.

I practice two-way communication with parents about student progress.

I provide parents and students with relevant information about available school services (instructional, behavioral and psychological) to address student-learning needs.

I inform the community about the school’s expectations for student learning.

I welcome community involvement.

I identify and use community-based resources to increase achievement among all students.

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**Understanding and Using the Standards - Principal Self-Assessment Tool** Page 5 of 5

**Standard 5 - continued**

I model appreciation and respect for the cultures of the school and community and create an environment that supports high achievement levels for all students.

I support cooperation by using strategies to remedy instances of intolerance of individuals and groups.

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**Goal Areas from the Principals’ Standards**

1. Vision and Goals: Essential Question: “Do you lead the change process for continuous improvement?”

2. Instruction and Student Achievement: Essential Question: “Are you the instructional leader for the school?”

3. School Operations and Safe Environment: Essential Question: “Do you act to create and ensure a nurturing, safe school environment?”

4. Collaborative Learning and Shared Leadership: Essential Question: “Do you share leadership and promote a collaborative learning culture?”

5. Community Engagement: Essential Question: “Do you share leadership and promote a collaborative learning culture?”